

# SOME OF THE MODULES AVAILABLE IN MAINTENANCE PORTAL

## Building Maintenance

The screenshot displays the VIMS (VIGNAN INFORMATION MANAGEMENT SYSTEM) Maintenance Portal. The browser address bar shows the URL [192.168.10.10/sformnew.jsp](http://192.168.10.10/sformnew.jsp). The page header includes the VIMS logo and the VIGNAN'S logo (Foundation for Science, Technology & Research, Deemed to be University, Estd. u/s 3 of UGC Act 1956). A navigation menu contains: Home, Personal Profile, Notice, Daily Work, Staff, Semester Subjects, Student, Sections, Attendance, Exams, Manual, Leaves Entry, Logout.

The main content area features a "SERVICE REQUEST ENTRY" form with the following fields:

- NAME OF THE EMPLOYEE:** 02094 - MR. PRAVEEN KUMAR NARRA
- SERVICE REQUEST:** BUILDING MAINTENANCE
- SERVICE TYPE:** A dropdown menu is open, showing options: --SELECT--, --select--, Plumbing (highlighted), Painting, Construction, Flooring, and Maison.
- SERVICE DESCRIPTION:** A text area for providing details about the request.

A sidebar menu on the right lists various modules:

- Personal Leave**
  - Leave Status
- Leaves**
  - Leave Entry
  - LOP Leave Entry
  - Leave Deletion
  - Approved Leave Cancellation
  - Acceptance of Application form to attend WS\_Conferences\_Seminars
  - Compensatory Leave Proposal / Deletion
  - Pay Slips - Non Teaching
  - Day Wise Thumb Analysis Report
  - Research Scholars Day Wise Thumb Analysis Report
  - Department Wise Thumb Report
  - Lop Report
  - Date Range Late Comer Report
- Leave Reports**
  - Department Leave Status
  - Department Compensatory

The Windows taskbar at the bottom shows the system time as 12:43 and the language set to ENG.

## Computer Maintenance

The screenshot shows a web browser window with the following details:

- Browser Tabs:** You are signed in as 01209, Mail - Director, IQAC - Outlook, VFSTR :: Vadlamudi.
- Address Bar:** 192.168.10.10/sformnew.jsp
- Header:** VIMS | VIGNAN INFORMATION MANAGEMENT SYSTEM | VIGNAN'S Foundation for Science, Technology & Research (Deemed to be University) - Estd. w/s 3 of UGC Act 1956.
- Navigation Menu:** Home, Personal Profile, Notice, Daily Work, Staff, Semester Subjects, Student, Sections, Attendance, Exams, Manual, Leaves Entry, Logout.
- Main Content Area:**
  - SERVICE REQUEST ENTRY**
  - NAME OF THE EMPLOYEE:** 02094 - MR. PRAVEEN KUMAR NARRA
  - SERVICE REQUEST:** COMPUTER MAINTENANCE
  - SERVICE TYPE:** --SELECT-- (dropdown menu is open showing: --select--, Hardware, Software, Network)
  - SERVICE DESCRIPTION:** (text area)
  - SUBMIT** button
- Right Sidebar (Leaves and Reports):**
  - Personal Leave**
    - Leave Status
  - Leaves**
    - Leave Entry
    - LOP Leave Entry
    - Leave Deletion
    - Approved Leave Cancellation
    - Acceptance of Application form to attend WS\_Conferences\_Seminars
    - Compensatory Leave Proposal / Deletion
    - Pay Slips - Non Teaching
    - Day Wise Thumb Analysis Report
    - Research Scholars Day Wise Thumb Analysis Report
    - Department Wise Thumb Report
    - Lop Report
    - Date Range Late Comer Report
  - Leave Reports**
    - Department Leave Status
    - Department Compensatory

# Electrical Maintenance

The screenshot displays the VIMS web application interface. At the top, the browser shows the URL `192.168.10.10/sformnew.jsp`. The header banner features the VIMS logo and the VIGNAN'S Foundation for Science, Technology & Research (Deemed to be University) logo. A navigation menu includes: Home, Personal Profile, Notice, Daily Work, Staff, Semester Subjects, Student, Sections, Attendance, Exams, Manual, Leaves Entry, and Logout.

The main content area is titled "SERVICE REQUEST ENTRY" and contains the following form fields:

- NAME OF THE EMPLOYEE:** 02094 - MR. PRAVEEN KUMAR NARRA
- SERVICE REQUEST:** ELECTRICAL MAINTENANCE
- SERVICE TYPE:** A dropdown menu is open, showing options: --SELECT--, --select--, Electrical, Air Conditioner, Telephone, and CC Camera.
- SERVICE DESCRIPTION:** A text area for providing details about the request.

On the right side, there is a sidebar menu with the following sections:

- Personal Leave**
  - Leave Status
- Leaves**
  - Leave Entry
  - LOP Leave Entry
  - Leave Deletion
  - Approved Leave Cancellation
  - Acceptance of Application form to attend WS\_Conferences\_Seminars
  - Compensatory Leave Proposal / Deletion
  - Pay Slips - Non Teaching
  - Day Wise Thumb Analysis Report
  - Research Scholars Day Wise Thumb Analysis Report
  - Department Wise Thumb Report
  - Lop Report
  - Date Range Late Comer Report
- Leave Reports**
  - Department Leave Status
  - Department Compensatory

The Windows taskbar at the bottom shows the system tray with the date and time: ENG 12:45.

# Workshop Maintenance

**Service Request Entry Form:**

NAME OF THE EMPLOYEE	02094 - MR. PRAVEEN KUMAR NARRA
SERVICE REQUEST	WORKSHOP MAINTENANCE
SERVICE TYPE	Welding
SERVICE DESCRIPTION	

**Navigation Menu:** Home, Personal Profile, Notice, Daily Work, Staff, Semester Subjects, Student, Sections, Attendance, Exams, Manual, Leaves Entry, Logout

**Right Sidebar Menu:**

- Personal Leave
  - Leave Status
- Leaves
  - Leave Entry
  - LOP Leave Entry
  - Leave Deletion
  - Approved Leave Cancellation
  - Acceptance of Application form to attend WS\_Conferences\_Seminars
  - Compensatory Leave Proposal / Deletion
  - Pay Slips - Non Teaching
  - Day Wise Thumb Analysis Report
  - Research Scholars Day Wise Thumb Analysis Report
  - Department Wise Thumb Report
  - Lop Report
  - Date Range Late Comer Report
- Leave Reports
  - Department Leave Status
  - Department Compensatory

## House Keeping Maintenance

**SERVICE REQUEST ENTRY**

**NAME OF THE EMPLOYEE** 02094 - MR. PRAVEEN KUMAR NARRA

**SERVICE REQUEST** HOUSE KEEPING MAINTENANCE

**SERVICE TYPE** --SELECT--

**SERVICE DESCRIPTION**

- select--
- Sanitation
- Water Supply
- Gardening
- Scavenging

**Personal Leave**

- Leave Status

**Leaves**

- Leave Entry
- LOP Leave Entry
- Leave Deletion
- Approved Leave Cancellation
- Acceptance of Application form to attend WS\_Conferences\_Seminars
- Compensatory Leave Proposal / Deletion
- Pay Slips - Non Teaching
- Day Wise Thumb Analysis Report
- Research Scholars Day Wise Thumb Analysis Report
- Department Wise Thumb Report
- Lop Report
- Date Range Late Comer Report

**Leave Reports**

- Department Leave Status
- Department Compensatory

# PA System

**Service Request Entry Form:**

NAME OF THE EMPLOYEE	02094 - MR. PRAVEEN KUMAR NARRA
SERVICE REQUEST	PA SYSTEM
SERVICE TYPE	--SELECT-- --select-- PA System
SERVICE DESCRIPTION	

**Navigation Menu:** Home, Personal Profile, Notice, Daily Work, Staff, Semester Subjects, Student, Sections, Attendance, Exams, Manual, Leaves Entry, Logout

**Right Sidebar Menu:**

- Personal Leave**
  - Leave Status
- Leaves**
  - Leave Entry
  - LOP Leave Entry
  - Leave Deletion
  - Approved Leave Cancellation
  - Acceptance of Application form to attend WS\_Conferences\_Seminars
  - Compensatory Leave Proposal / Deletion
  - Pay Slips - Non Teaching
  - Day Wise Thumb Analysis Report
  - Research Scholars Day Wise Thumb Analysis Report
  - Department Wise Thumb Report
  - Lop Report
  - Date Range Late Comer Report
- Leave Reports**
  - Department Leave Status
  - Department Compensatory

# MEDIA

**Service Request Entry Form:**

NAME OF THE EMPLOYEE	02094 - MR. PRAVEEN KUMAR NARRA
SERVICE REQUEST	MEDIA
SERVICE TYPE	Photographer
SERVICE DESCRIPTION	

**Navigation Menu:** Home, Personal Profile, Notice, Daily Work, Staff, Semester Subjects, Student, Sections, Attendance, Exams, Manual, Leaves Entry, Logout

**Left Sidebar Menu:**

- Personal Leave
  - Leave Status
- Leaves
  - Leave Entry
  - LOP Leave Entry
  - Leave Deletion
  - Approved Leave Cancellation
  - Acceptance of Application form to attend WS\_Conferences\_Seminars
  - Compensatory Leave Proposal / Deletion
- Pay Slips - Non Teaching
- Day Wise Thumb Analysis Report
- Research Scholars Day Wise Thumb Analysis Report
- Department Wise Thumb Report
- Lop Report
- Date Range Late Comer Report

**Right Sidebar Menu:**

- Leave Reports
  - Department Leave Status
  - Department Compensatory